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11 May 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training
11 May 1967

1. ADP Systems Course

A contract has been completed [REDACTED] to present a three-day course on ADP Systems Development Process on 13-15 June. Notices have been sent to all Directorate Information Processing Coordinators (IPC) asking that they nominate ten to twelve persons each to attend this course. The development of the course has been coordinated with the IPCs and with [REDACTED] the Agency IPC.

2. Federal Staff College

With reference to the proposed Federal Staff College, Bill MacDonald, Deputy to Ken Mulligan, Office of Career Development, CSC, advises that they hope to begin operating in early 1968. The school will be within one to one and a half hour flying time from Washington. Two possible areas mentioned by MacDonald are the Norfolk-Williamsburg area and Durham, N. C. Emmett Echols who attended a recent [REDACTED] Conference in

[REDACTED] has a copy of a paper on the subject. MacDonald considers CIA participation as highly desirable, stating that the Office of Career Development looked upon CIA as one of the most cooperative agencies.

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Excluded from automatic
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3. Agency Sponsorship for College Degree

25X1A8a [REDACTED] is proposing an external training program for one of its young officers to enable him to get a Bachelor's Degree. The young man involved has served with distinction in Southeast Asia with the military and with the Agency and is an employee whom [REDACTED] believes has a fine future in CIA. This closely follows the pattern of a proposal by [REDACTED] of the Medical Office who sometime ago proposed such a program. [REDACTED] had already researched the matter and had found a number of schools including Dartmouth, American University and George Washington University that were willing to take high school graduates with this kind of background and would enter them as special students if testing proved them qualified to compete at the college level. 25X1A8a The [REDACTED] proposal could well be the pilot run of such a program. [REDACTED] is presently drafting the proposal and will pass it to OTR through the DDP.

4. Congressional Fellowship

25X1A9a At a meeting held on 3 May the Training Selection Board interviewed [REDACTED] OCI, as a candidate for the Fellowship in Congressional Operations Program. It was concluded that [REDACTED] possessed the necessary qualifications and should be named as the Agency's nominee for the 1967-68 Fellowship Program which commences next November. 25X1A9a

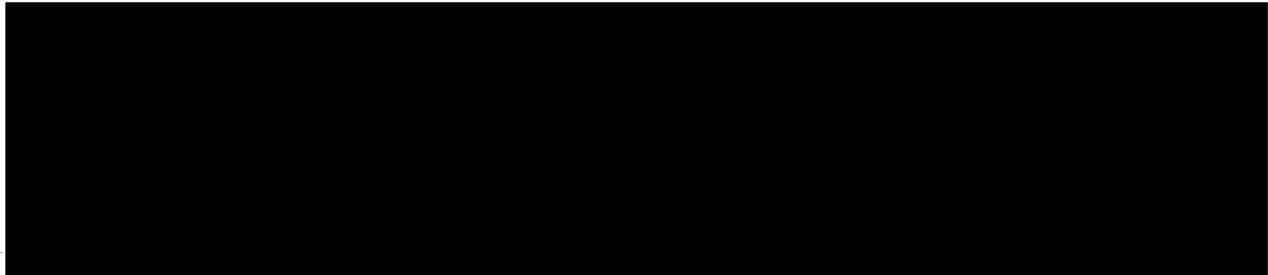
5. [REDACTED]

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6. Defense Systems Analysis Course

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The Director of the Defense Systems Analysis Course recommended that we extend by two months the attendance of [REDACTED] (OCS), [REDACTED] (ORR/MRA), and [REDACTED] (ORR/MRA) at the Defense Systems Analysis Course to permit them to complete the work of the year. The parent component of each of the officers listed has agreed to the extension.

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7. IBM's Course on Data Processing

IBM's annual invitational course, Data Processing for Intelligence Community Executives, will be conducted at Poughkeepsie the week of 19 June. We have been informed by NPIC and O/PPB that [REDACTED] and John Clarke plan to attend.

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8. Introduction to Intelligence Course

With the conclusion of Introduction to Intelligence Course No. 91 on 28 April, 547 Agency non-CT professionals have completed the course since 1 September 1966, an average of 68 per class. This is about three times as many as took the course during the preceding 12-month period.

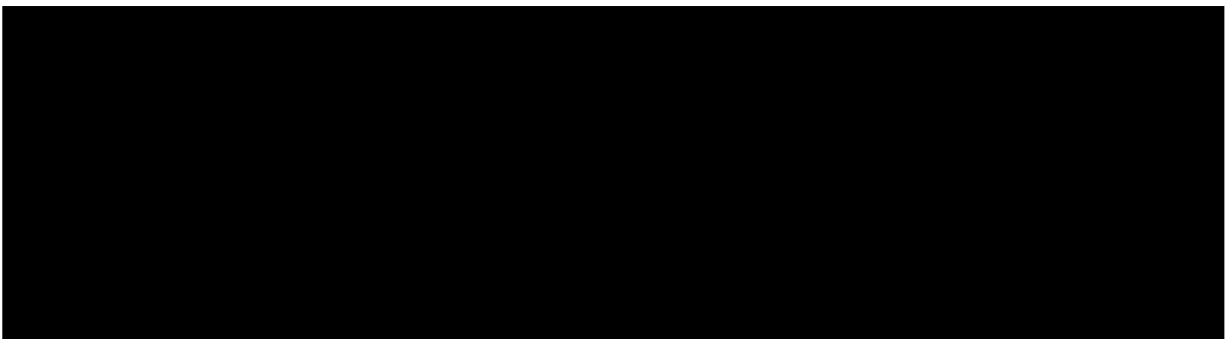
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9. Support Services Course for CTs

The Support School is currently engaged in expanding the coverage of Headquarters support in the Support Services Course for CTs. The emphasis has been on field support with little or no coverage on problems confronting the Headquarters Support Officer. As presently planned, instruction will be in the form of a problem involving the creation of an Agency task force. The student will be the task force support officer and in solving the problem will address pertinent questions to knowledgeable officers in Personnel, Security, Logistics, Finance, Cover, etc. Discussions regarding the Headquarters aspect of support are being held with the Training Officers of the various Support Offices.

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11. IBM's Executive Computer Concepts Course

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██████████ O/PPB, recently attended IBM's Executive Computer Concepts Course, and we quote from his report:

"The course has the great advantage of being both rigorous and comprehensive. It permits a minimum exposure to several machine languages, assembly languages, and compiler languages with the use of live problems, and access to compilers to process the students' programs.... The instructional staff is highly

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skilled with clearly defined training objectives which they knew to relentlessly....

I highly recommend this course for senior personnel who have not had formal training in ADP activities but whose duties require an understanding of these activities to perform their job effectively and there are few who escape this today."

12. Non-Agency Briefings

During this reporting period the following non-Agency briefings were given: a) 12 AID Advisors [REDACTED] on "Current Soviet Foreign Policy", "China and the World", and the Agency's mission and functions; b) 60 Military Attaches at DIS on the Director's tasks at the White House and USIB levels and the Agency's mission and functions. These Attaches, along with their wives, were also briefed on "The Nature and Significance of Strategic Intelligence."

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/s/
John Richardson
John Richardson
Director of Training

Att - OTR Attendance

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